Post Results Services - Overview

This is an overview of the post results services are available to you. More detailed instructions, including costs and how to pay will be available on pre-results day and on the school website:

Notre Dame High School - Result Days

Access to scripts

All exam boards provide free, immediate access to exam scripts. Scripts should only be requested by students to support a review of marking (see below). Students must provide written consent for the school to access their scripts, on a Microsoft form, using their school email address.

If you want to query a result with the exam board, the following post results services are available:

Enquiries about results

Service 1 (Clerical re-check) This service will include the following checks: • that all parts of the script have been marked; • the totalling of marks; • the recording of marks.

Service 2 (Review of marking) This is a review of the original marking to ensure that the mark scheme has been applied correctly. A marking error can occur because of: • an administrative error; • a failure to apply the mark scheme where a task has only a 'right' or 'wrong' answer; • an unreasonable exercise of academic judgement. The awarding body will train its reviewers to conduct reviews of marking accurately and consistently. **Reviewers will not re-mark the script**. They will only act to correct any errors identified in the original marking. This service will include the clerical re-checks detailed in Service 1.

Priority Service 2 (Review of marking) This is a priority review of the original marking as above.

It should only be used by Y13 students if their university or further education place is at stake.

Important: Awarding bodies strongly advise candidates to inform their university or college choices that a review of results has been requested. By informing them, they may be able to keep the candidate's place open until the review has been completed. An awarding body will not inform UCAS or others that a review of marking has been requested. However, it will advise UCAS of any grade change arising from a review.

Be aware! If you request any of the above services your result could go up, go down, or remain the same. If it changes, your original mark CANNOT be reinstated.

Accessing post results services - Clerical check or Review of marking

Only students can request post results services, on a Microsoft form using their school email address. Please note that the exam boards charge for these services and proof of payment is required before an application will be processed. All the instructions on how to do this will be available on results days and on the school website:

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