

SCHOOL POLICIES - MASTER COPY										
Last updated 8th February 2024										
Statutory Policies in RED										
Additional Policies in BLUE										
Document name	LT resp	Review frequency	Suggested review	Current status	Date ratified	Review cycle	Review meeting	Committee	MAT/LG	Website
Careers Education, Information Adv	KFR	GB determines	3 years	Ratified	Apr-21	Jan-24	2024 Spring	TLS	LGB	yes
Provider Access statement	KFR	GB determines	1 year	Ratified	Feb-23	Feb-24	2024 Spring	TLS	LGB	yes
Children with Health Needs who car	JMU	GB determines	1 year	Ratified	Feb-23	Mar-24	2024 Spring	P & A	LGB	yes
LAC and previously LAC policy	SST	GB determines	1 year	Ratified	Feb-23	Mar-24	2024 Spring	P & A	LGB	yes
Special Educational Needs Policy	KAL	GB determines	1 year	Ratified	Oct-22	Mar-24	2024 Spring	P & A	LGB	yes
Supporting Children with Medical Ne	JMU	GB determines	1 year	Ratified	Feb-23	Mar-24	2024 Spring	P & A	LGB	yes
Accessibility Plan	KBL	3 years	3 years	Ratified	Jul-21	May-24	2024 Spring	P & A	LGB	yes
16-19 Bursary policy	PPZ	GB determines	1 year	Ratified	Jul-23	May-24	2024 Spring	Resources	LGB	yes
Fire Safety Procedure	KBL	GB determines	1 year	Ratified	Jul-23	May-24	2024 Spring	Resources	LGB	yes
Lettings Policy	PPZ	GB determines	1 year	Ratified	Jul-23	May-24	2024 Spring	Resources	LGB	yes
Peripatetic Music Instrument Policy	PPZ	GB determines	1 year	Ratified	Jul-23	May-24	2024 Spring	Resources	LGB	yes
Feedback Policy	TST	GB determines	2 years	Ratified	Jul-22	Jun-24	2024 Summer	TLS	LGB	yes
Safeguarding (Child Protection) Poli	JMU	1 year	1 year	Ratified	Sep-23	Sep-24	2024 Autumn	P & A	LGB	yes
SEN Information Report	KAL	live	1 year	ongoing	Oct-23	Oct-24	2024 Autumn	P & A	LGB	yes
Admissions Policy	JEA	1 year	1 year	Ratified	Feb-24	Oct-24	2024 Autumn	P & A	LGB	yes
Behaviour for Learning Policy	SST	Headteacher determines	1 year	Ratified	Feb-24	Oct-24	2024 Autumn	P & A	LGB	yes
Examinations Policy	LTH	GB determines	1 year	Ratified	Feb-24	Oct-24	2024 Autumn	TLS	LGB	yes
Exams - Disability Access policy	LTH	GB determines	1 year	Ratified	Feb-24	Oct-24	2024 Autumn	TLS	LGB	yes
Exams - Whistleblowing policy	LTH	GB determines	1 year	Ratified	Feb-24	Oct-24	2024 Autumn	TLS	LGB	yes
Non-examined Assessment policy	LTH	GB determines	1 year	Ratified	Feb-24	Oct-24	2024 Autumn	TLS	LGB	yes
Collective Worship Policy	JCR	GB determines	3 years	Ratified	Apr-22	Mar-25	2025 Spring	P & A	LGB	yes
Anti-Bullying Policy	SST	GB determines	2 years	Ratified	Jul-23	May-25	2025 Spring	P & A	LGB	yes
Lockdown procedure	KBL	GB determines	2 years	Ratified	Jul-23	May-25	2025 Spring	Resources	LGB	no
Sixth Form Dress Code	JMK	GB determines	4 years	Ratified	Apr-22	Jan-26	2026 Spring	P & A	LGB	yes
Relationship and Sex Education Pol	JCR	GB determines	2 years	Ratified	Feb-24	Feb-26	2026 Spring	TLS	LGB	yes
Site Security Policy	KBL	GB determines	2 years	Ratified	Feb-24	Nov-26	2026 Autumn	Resources	LGB	yes
Visitors Policy	KBL	GB determines	4 years	Ratified	Jul-23	May-27	2027 Spring	Resources	LGB	yes
Equality Objectives (under Equality I	TPI	4 years	4 years	Ratified	Feb-24	Jan-28	2028 Spring	P&A	LGB	yes
Drugs Education Policy	JCR	GB determines	4 years	Ratified	Feb-24	Feb-28	2028 Spring	TLS	LGB	yes
Risk Assessments	KBL	live	live	ongoing	n/a	as update	n/a	Resources	LGB	as neces
Governors Committee Minutes	n/a	n/a	n/a	ongoing	n/a	n/a	n/a	Full GB	LGB	no
Governors Minutes	n/a	n/a	n/a	ongoing	n/a	n/a	n/a	Full GB	LGB	no
Register of attendance	SST	live	live	n/a	n/a	n/a	ongoing	P & A	LGB	n/a
School Information Published on We	JEA	live	live	n/a	n/a	n/a	ongoing	P & A	LGB	n/a
Central Record of Recruitment and	TPI	live	live	ongoing	n/a	n/a	n/a	Resources	LGB	n/a
Pupil Premium, information on	KFR	live	live	ongoing	n/a	n/a	ongoing	TLS	LGB	yes
Target setting for schools	TPI	GB determines	1 year	ongoing	n/a	n/a	ongoing	TLS	LGB	yes
Register of Governors Business Inte	PPZ	live	live	ongoing			ongoing	Full GB	LGB	yes
Home-School Agreements	SST	GB determines	1 year	in Planner			n/a	P & A	LGB	n/a
Register of pupils admission	SST	live	live	ongoing	n/a		n/a	P & A	LGB	n/a
Register of pupils attendance	SST	live	live	ongoing	n/a		n/a	P & A	LGB	n/a
School Prospectus	TPI	GB determines	1 year						LGB	LGBs