



## **PARENT GOVERNORS (voluntary post)**

We are looking to recruit a Parent Governor to join our Local Governing Body. Parent Governors are elected by Parents and Carers, and have a four year term of office. Parent Governors do not need to be practising Roman Catholics - the position is open to anyone who is a parent or a carer of any of the pupils at Notre Dame.

The governing body operates at a strategic level. Governors hold the Head of School and Leadership Team to account, oversee the financial performance of the school, manage the school's admission criteria and help recruit senior leadership.

Each Governor attends four full Governor meetings a year and up to six committee meetings. High quality training is provided. During the current pandemic, all Governors' meetings are held by live video link.

We are particularly keen to recruit people with knowledge and experience of human resources, finance, management as well as education.

If you are interested to know more, please contact either the Head of School Tom Pinnington ([tpinnington@ndhs.org.uk](mailto:tpinnington@ndhs.org.uk)) or Chair of Governors Jo Warr ([jo.warr@norfolk.gov.uk](mailto:jo.warr@norfolk.gov.uk))

Nomination forms are available as an attachment to the Head of School's letter, and can also be obtained from John Eady, Notre Dame's Operations Manager ([jeady@ndhs.org.uk](mailto:jeady@ndhs.org.uk)). The deadline for returning nominations is **Friday 20<sup>th</sup> November**, and if necessary there will be an election (at which all parents can vote) early in December. Please see the accompanying Notice of Election, Nomination Forms and Notes for candidates for details. We will add these documents to our website.

Notre Dame High School is an 11-18 highly successful and oversubscribed Roman Catholic school. At its last inspection, Ofsted judged it an Outstanding school, one of only 22 Research Schools nationally, and a leading Teaching School in Norfolk. We are a member of the St John the Baptist Catholic Multi Academy Trust.

To ensure the governing body is representative of the school community we especially welcome applications from people of Black, Asian and minority ethnic backgrounds and those with disabilities. The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Enhanced DBS clearance is required for this post.