

Date approved by Head
of School
17th July 2020



Review
3rd September
2020

NOTRE DAME HIGH SCHOOL

Part of St John the Baptist Catholic Multi Academy Trust
Company No: 7913261
Registered Office: Surrey Street, Norwich NR1 3PB

BEHAVIOUR POLICY: CORONAVIRUS ADDENDUM

THE SCHOOL MISSION STATEMENT

I have come so that they may have life and have it to the full
(John 10:10)

We are a joyous and inclusive Catholic school, inspired by the love of God and the teachings of Jesus, specifically faith, hope, forgiveness and peace.

Our community is committed to a rounded education that develops knowledgeable, morally informed and compassionate young leaders.



If you need this document in large print, audio, Braille, alternative format or in a different language please contact the Company Secretary on 01603 611431 and we will do our best to help.

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1. Scope

This addendum applies until further notice.

Unless covered in this addendum, our normal Behaviour policy continues to apply.

We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any changes to staff, parents and pupils.

2. Expectations for pupils in school

2.1 Changes to behavioural expectations

When pupils are in school, we expect them to follow all of the rules set out below to keep themselves and the rest of the school community safe.

Staff will be familiar with these rules and make sure they are followed consistently.

Parents should also read the rules and ensure that their children follow the new procedures that have been put in place. Parents should contact Dr Stevenson (Deputy Headteacher) if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them.

The safety of all staff and pupils is paramount at all times. Guidance for schools relating to COVID 19 risks sets out criteria that schools must follow therefore all pupils will be expected to follow the health and safety guidance provided by the school to parents and pupils in an email at all times.

Pupils will be taught in year group zones, in fixed seating plans, in a set selection of classrooms and asked to move around the school in a one way system within their zone that reduces risk of spread of infection.

Pupil recreational time will be spent in allocated year group zoned areas, outlined below. It is essential pupils follow the guidance on zones to ensure their safety and the safety of others on school site.

Year 7 – Lower Playground (area marked out)

Year 8 – Lower Playground (area marked out)

Year 9 – Astro

Year 10 – St Johns green and the Chapel area/picnic benches

Year 11 – Year 11 Garden and bench area

Pupils must adhere to social distancing guidance where possible and universal hygiene guidance outlined in the Pupils and Parents COVID 19 Health and Safety Guidance shared with all parents and pupils returning to school and follow staff instructions at all times when on school site.

In the event of a pupil refusing to follow social distancing guidance or staff instructions when on school site the following will occur:

Stage 1 – a verbal warning will be given

Stage 2 – If the pupil continues to not follow staff instructions Leadership Team (LT) will be called and the pupil will be spoken to and given the opportunity to reevaluate their choices that are putting them and others at risk – this might involve the need to spend a short period of time in their year group time out zone. HOY and Pastoral staff will be made aware of the incident and parents will be informed.

Stage 3 - If the pupil continues to not follow instructions of a member of LT Parents will be informed by a member of the LT that their child has refused to follow staff instructions and is persisting in not following the school behaviour policy – potentially creating an unsafe environment and therefore the parent will be requested to collect their child immediately. The pupil will then be issued with a fixed term exclusion for a serious breach of the school behaviour policy or where allowing the pupils to remain in school would seriously harm the education or welfare of the pupil or others in the school.

All pupils will receive a briefing from the Headteacher and Deputy Headteacher on their first day back to school – this briefing will outline the need for them to adhere to year group zones at all times once on school site, seating plans in lessons, no mixing of year groups and social distancing requirements – pupils will then have an opportunity to ask staff about any expectations they are not clear about – please remember this is for the safety of your child and staff to reduce risk of spread of COVID 19 and we therefore ask for your support.

2.2 Changed rules

Expectations for uniform have not changed- please see our website or the pupil planner for details.

The expectation is that pupils will return to full uniform. Although we acknowledge that some pupils have outgrown their existing uniform and their parents can't currently replace it – in these instances we request that parents communicate with the pastoral team to ensure we have a record of any uniform anomalies.

It is important that pupils follow the rules on no jewellery – as government guidance outlines the hygiene risks linked to wearing certain items – eg. Rings.

3. Expectations for pupils at home

3.1 Remote learning rules

Should the need arise for pupils to return to remote learning, we expect them to follow all of the rules set out below.

Parents should also read the rules and ensure their children follow them. Parents should contact Dr Stevenson (Deputy Headteacher) if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them.

Complete work to the deadline set by teachers

Seek help if they need it, from teachers or teaching assistants

Alert teachers if they're not able to complete work

Use proper online conduct, such as using appropriate language in messages

3.2 Dealing with problems

If there are any problems with pupils adhering to rules around remote learning, including if they don't engage with the remote learning set for them, subject teachers will make contact in the first instance to assess if additional support is required. If the pupil continues to not engage their Head of Year will make contact with parent and pupil to assess how best to move forward in a positive manner.

4. Monitoring arrangements

We will review this policy as guidance from the local authority or Department for Education is updated, and as a minimum every 4 weeks by Dr Stevenson (Deputy Headteacher), following each review any changes will be approved by the full governing board.

5. Links with other policies

This policy links to the following policies and procedures:

- Child protection policy
- Health and safety policy
- Behaviour for learning policy
- Parents and Pupils COVID 19 – Health and Safety Guidance and Behavioural Expectations for Phased return to school
- Parental and Pupil zoom guidance