

COVID-19: GUIDANCE FOR VISITORS

Staying COVID-19 Secure in 2020

Our core obligation is to ensure, so far as is reasonably practicable, the health, safety and welfare of our students first and foremost, but also, and as importantly, of staff and volunteers, parents and guardians, guests and visitors, contractors and delivery services.

We are therefore implementing the following regulations to help ensure that we maintain a COVID-secure environment for all

ALL VISITS MUST BE BY APPOINTMENT ONLY

If you or anyone in your household is displaying symptoms of COVID-19 or is currently residing in a locally 'locked down' area then you must not visit the School.

You must report to Main Reception to sign in. This must be done for each visit, rather than going directly to another point on site. Requests for parking will be for disabled visitors only.

You must sanitise your hands on arrival. Hygiene and handwashing precautions must be followed at all times.

You must sign in on arrival and give your email address and phone number to enable visitors to be tracked and traced should the need arise.

You must also confirm that you haven't visited any countries not included on the [travel corridor](#) list within the last 14 days and that you are not displaying symptoms of COVID-19.

You must follow current guidance relating to social distancing and one-way systems, which have been signposted in each building

You may not enter classrooms or common rooms, which are used exclusively by separate year group 'bubbles'.

We will record the areas, which you visit together with the names of any people you speak to while on site. This is to support the track and trace system as far as we are able.

The visitor protocol is subject to constant review

01/09/2020