

My Personal action plan and reflection



Name:

Date:

Action plan (complete during T&L group meeting):

Techniques that I am going to use:

How I will use these techniques:

Groups I am going to use them with:

I will know that it has worked well if:

Problems I may have and how I plan to resolve them:

Who is going to peer observe or peer-scrutinise: diarise when, and what they should look for (pre-populate peer observation form now if possible):

I am going to do less of:

Peer Reflection (complete after Peer observation):

What worked well? What were you pleased with?

What stopped it working better? What didn't go as planned?

What didn't you realise that your peer observer pointed out?

What now needs to happen to achieve your goal? By when? Include any help you need in overcoming potential barriers.