**QA - Leadership Link Meeting Proforma**

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| **Date** | **Department** |

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| Outcomes: Data - Achievement and Intervention (including GT, PP, SEN, Students making good / not good progress) | | | |
| Discussion Notes | Action | Who? | When? |
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| Teaching & Learning: (e.g. Matters arising from *Drop Ins,* Learning Walks, QoW Scrutiny etc.) | | | |
| Discussion Notes | Action | Who? | When? |
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| Staffing matters (e.g. Classroom Practice, Exams, Support needed, CPD) | | | |
| Discussion Notes | Action | Who? | When? |
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| SIDP / PM / SEF Progress | | | |
| Discussion Notes | Action | Who? | When? |
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| Student Behaviour e.g. classes needing support / CPD / students on Faculty report | | | |
| Discussion Notes | Action | Who? | When? |
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| Extra-Curricular/Enrichment Activities incl. contribution to Whole School life | | | |
| Discussion Notes | Action | Who? | When? |
|  |  |  |  |

Items for Next Meeting:



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| --- | --- |
| **Signed** | **Signed** |