

Date ratified at Full  
Governors' Meeting  
**30 November 2016**



Review Date  
**October 2017**  
Governors Pastoral &  
Admissions Committee

## **NOTRE DAME HIGH SCHOOL**

# **SIXTH FORM ADMISSIONS POLICY**

### **(Sept 2018 entry)**

#### **THE SCHOOL MISSION STATEMENT**

We are a Catholic High School where every person is a valued member of our community, invited to follow Christ's call to a life of Hope, Joy, Love, and Forgiveness.

We are committed to fostering high expectations and developing the full potential of each individual so that they may become compassionate, interdependent, lifelong learners, striving to create a better and more peaceful world.

*I have come so that they may have life and have it to the full*  
(John 10:10)



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## **Sixth Form (Sept 2018 intake) admissions arrangements**

Governors have decreed that the Published Admission Number (PAN) for new entrants to Year 12 in September 2018 is 100. Note that this number is in addition to the current Year 11 students already on roll at Notre Dame.

Places may be offered to more students than the PAN in the knowledge that a number of students may not reach the required standard, or may decline their provisional places.

### **Criteria for general entrance**

- A minimum of a grade **4** in GCSE Mathematics and in GCSE English (Language), **AND**
- A minimum entry of a total GCSE points score of 36 for the best eight individual GCSE subjects (**un-reformed** A\*= 8 points, A=7, B=6, C=5, D=4, E=3, F=2, G=1, U=0 points), (9=9, 8=8, 7=7, 6=6, 5=5, 4=4, 3=3, 2=2, 1=1) **AND**
- For any specific subject the grades required by that Department, as shown in the table in Appendix 1

Provided these academic requirements have been met, all children whose statement of special educational needs (SEN) or Education, Health and Care (EHC) plan names Notre Dame High School will be admitted.

Provided the academic requirements have been met, priority will be given to other applicants in Year 11 in 2018-19 as follows:

1. Current Year 11 students at Notre Dame High School, Norwich
2. Catholic students\* who are 'Looked After'^ and currently attend other schools
3. Catholic\* students from other schools
4. Students who are 'Looked After'^ and currently attend other schools
5. Children who are not Catholic of staff at Notre Dame High School who have been employed by the school for at least two years or are in a position where there is a demonstrable skills shortage
6. Students who have a brother or sister~ already attending Notre Dame who will continue to attend Notre Dame High School during the following school year
7. Students from other schools

\* A Catholic is a person who is a member of a Church in Full Communion with the See of Rome, including Eastern Catholic Churches (see Appendix 2 for a list of Churches in Full Communion with the Roman Catholic Church).

Catholic students applying from other schools should send a photocopy of their Catholic Baptismal Certificate to Notre Dame at the same time as their application is submitted.

Applicants cannot be recognised as being Catholic without such a copy. Those who have been Baptised in other Christian communities and subsequently Received into the Catholic Church

by way of First Holy Communion should enclose a copy of their First Holy Communion certificate.

^ A 'Looked After Child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school, or has previously been 'Looked After'. Previously Looked After children are children who were Looked After, but ceased to be so because they were adopted under the terms of the Adoption and Children Act 2002 (or became subject to a residence order under the terms of the Children Act 1989 or subject to a special guardianship order under the terms of Section 14A of the Children Act 1989).

~ 'Brother or sister' includes step brothers and step sisters who live at the same address as the applicant. Where a place is offered to a child who has a twin/triplet (or another multiple birth sibling) applying for a place in the same academic year then the sibling(s) will also be admitted.

A Statement of SEN is a statement made by the local authority under Section 324 of the Education Act 1996 specifying the special educational provision required for that child.

An EHC plan is a plan made by the local authority under Section 37 of the Children and Families Act 2014 specifying the special education provision required for that child.

In the event of the number of applications exceeding the number of places available, places will be allocated on a random selection basis. This random selection will be carried out independently by Norfolk County Council.

The deadline for applications is 1.30pm on the first Friday of December of the year preceding proposed admission.

Information relating to appeals is available from the Company Secretary on request.

## **Appendix 1: What do you need to study at NDHS?**

Entry requirements for NDHS are 36 points from your best 8 subjects; including Maths and English at a minimum of grade 4. In addition, individual subjects will have their own entry requirements which are as follows (all grades refer to GCSE qualifications):

<b>I wish to study ...</b>	<b>I require ...</b>
Art	A GCSE in this subject is desirable but not essential
Biology	Grade 5 in Additional Science (if Double) or Grade 5 in Biology (if Triple) <b>and</b> a grade 5 in Maths
Business Studies	A GCSE in this subject is desirable but not essential
Chemistry	Grade 5 in Additional Science (if Double) or Grade 5 in Chemistry (if Triple) <b>and</b> a grade 5 in Maths
Drama	A GCSE in this subject is desirable but not essential
Economics	No specific requirements
English Literature	Grade 5 in English Language and English Literature
English Language & Literature	Grade 5 in English Language and English Literature
French	Grade 5 in French (except for native speakers)
Further Maths	Grade 7 in Maths
Geography	A GCSE in this subject is desirable but not essential
German	Grade 5 in German (except for native speakers)
Government & Politics	No specific requirements
Graphics	A GCSE in this subject is desirable but not essential
Health & Social Care	No specific requirements
History	A GCSE in this subject is desirable but not essential
Maths	Grade 5 in Maths
Maths (L3 Cert.)	No specific requirements
Music	Grade 5 Theory & Practical or equivalent; A GCSE in this subject is desirable but not essential
Philosophy & Ethics	No specific requirements
PE	A GCSE in this subject is desirable but not essential
Physics	Grade 5 in Additional Science (if Double) or Grade 5 in Physics (if Triple) <b>and</b> a grade 5 in Maths
Product Design	A GCSE in this subject is desirable but not essential
Psychology	No specific requirements
Sociology	No specific requirements
Spanish	Grade 5 in Spanish (except for native speakers)
Textiles	A GCSE in this subject is desirable but not essential

If you are concerned about “similar subjects” it is always worth checking with the school if unsure.

## **Appendix 2**

### **Churches in Full Communion with the Roman Catholic Church**

- Albanian Byzantine Catholic Church
- Armenian Catholic Church
- Belarusian Greek Catholic Church
- Bulgarian Greek Catholic Church
- Chaldean Catholic Church
- Coptic Catholic Church
- Eritrean Catholic Church
- Ethiopian Catholic Church
- Byzantine Church of Croatia, Serbia and Montenegro
- Greek Byzantine Catholic Church
- Hungarian Greek Catholic Church
- Italo-Albanian Byzantine Catholic Church
- Macedonian Greek Catholic Church
- Maronite Church
- Melkite Greek Catholic Church
- Romanian Church United with Rome, Greek-Catholic
- Russian Greek Catholic Church
- Ruthenian Byzantine Catholic Church
- Slovak Byzantine Catholic Church
- Syriac Catholic Church
- Syro-Malabar Catholic Church
- Syro-Malankara Catholic Church
- Ukrainian Greek Catholic Church